Texas Education Agency Standard Application System (SAS)

Conroe ISD 170902 Vendor ID # ESC Region # 1746000556 VI Mailing address City 3205 West Davis Conroe Primary Contact First name M.I. Last name Title Pam Zoda Federal Fed	Youth FOR TEA U	
Application deadline: 5:00 p.m. Central Time, April 3, 2018 Submittal information: Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494 Contact information: Cal Lopez; HomelessEducation@tea.texas.gov, (512) 463-9414 Schedule #1—General Information Part 1: Applicant Information Organization name County-District # A Conroe ISD 170902 Vendor ID # ESC Region # D Controe ISD 170902 Vendor ID # ESC Region # City S S 3205 West Davis Conroe ISD Conroe ISD Conroe ISD Conroe ISD Contact First name M.I. Last name Title Pam Zoda Federal First name Email address FAX # 936-709-7746 pzoda@conroeisd.net 936-709-7746 Secondary Contact First name M.I. Last name Title Rod Chaves Commun	-	
Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494 Contact information: Cal Lopez; HomelessEducation@tea.texas.gov, (512) 463-9414 Schedule #1—General Information Organization name County-District # Conroe ISD 170902 Vendor ID # ESC Region # 1746000556 VI Maiiling address 3205 West Davis First name M.I. Last name Title Pam Zoda Federal I Federal I Federal FAX # 936-709-7746 pzoda@conroeisd.net First name M.I. Last name Title Rod Commun	Place date s	stamo here
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Secondary Contact First name M.I. Last name Title Rod Chaves Commun	7048	
Rod Chaves Commun	340	
Rod Chaves Commun		
	ty Outreach &	
Telephone # Email address EAV.#	revention	
TAX #		
- CHATCO(A) COM CESCIME		
Part 2: Certification and Incorporation		

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

Fi	rst	na	me	
Dr	. C	on(
_				

Telephone # 936-709-7702 M.I. Last name

Stockton

Email address dostockton@conroeisd.net

Title

Superintendent

FAX#

936-709-7704

Signature (blue ink preferred)

Only the legally responsible party may sign this application.

3/27/18

701-18-109-009

Date signed

Schedule #1—General	Information
County-district number or vendor ID: 170902	Amendment # (for amendments only):
Part 3: Schedules Required for New or Amended Applications	

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application. For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule	Schedule Name	Applicat	ion Type
#		New	Amended
1	General Information		\boxtimes
2	Required Attachments and Provisions and Assurances		N/A
3	Certification of Shared Services		
4	Request for Amendment	N/A	$\overline{\boxtimes}$
5	Program Executive Summary		
6	Program Budget Summary		– –
7	Payroll Costs (6100)	See	
8	Professional and Contracted Services (6200)	Important	
9	Supplies and Materials (6300)	Note For	
10	Other Operating Costs (6400)	Competitive	
11	Capital Outlay (6600)	Grants*	
12	Demographics and Participants to Be Served with Grant Funds		
13	Needs Assessment		
14	Management Plan	X	
15	Project Evaluation		
16	Responses to Statutory Requirements		
17	Responses to TEA Requirements		
18	Equitable Access and Participation		

*IMPORTANT NOTE FOR COMPETITIVE GRANTS: Schedules #7, #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6100 on Schedule #6—Program Budget Summary, then Schedule #7—Payroll Costs (6100) is required. If it is either blank or missing from the application, the application will be disqualified.

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Schedule #2—Required Attachments	and Provisions and Assurances
County-district number or vendor ID: 170902	Amendment # (for amendments only):
Part 1: Required Attachments	

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

Applicant Type	Name of Required Fiscal-Related Attachment
scal-related attachments are requi	
Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
ogram-related attachments are re	equired for this grant.
2: Acceptance and Compliance	
	Name of Required Program-Related Attachment

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances. Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
\boxtimes	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
	I certify my acceptance of and compliance with the program guidelines for this grant.
	I certify my acceptance of and compliance with all General Provisions and Assurances requirements
	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.
×	I certify that this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance of and compliance with all Lobbying Certification requirements.
\boxtimes	I certify my acceptance of and compliance with Every Student Succeeds Act Provisions and Assurances requirements.

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	Schedule #2—Required Attachments and Provisions and Assurances
1	unty-district number or vendor ID: 170902 Amendment # (for amendments only):
Par	t 3: Program-Specific Provisions and Assurances
	I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.
#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	the applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public
3.	The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including a public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
4.	The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.
5.	The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.
6.	The applicant provides assurance that the use of subgrant funds will comply with section 722(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act
7.	The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical, Gifted and Talented, and Bilingual/ESL Education.
8.	The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
9.	The applicant provides assurance that midyear and end of year performance evaluation reports are submitted for each year grant funds are received.
10.	The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
11.	The applicant provides assurance that collaboration will occur with the homeless liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
12.	The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
13.	The applicant provides assurance that all identified and enrolled homeless children and unaccompanied youth are accurately reported in TSDS PEIMS in a timely manner.
14.	The applicant provides assurance of collaboration with local social service agencies to provide support services and community resources for homeless children, unaccompanied youth and their families.
15.	transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
16.	The applicant provides assurance that performance and fiscal monitoring reports are submitted for each year grant funds are received.
7.	The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
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18. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings.

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Schedule #3—Certification of Shared Services

County-district number or vendor ID: 170902

Amendment # (for amendments only):

I, as one of the below member entity authorized officials, certify that to the best of my knowledge, the information contained in this application is correct and complete, that the entity that I represent has authorized me to file this application, and that such authorization action is recorded in the minutes of the local agency's board meeting.

The participating or intermediate education agency named has been designated as the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project. The fiscal agent is accountable for all shared services arrangement (SSA) activities and is therefore responsible for ensuring that all funds including payments to members of SSAs are expended in accordance with applicable laws and regulations.

All participating agencies have entered into a written SSA agreement that describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project from funds specified below.

It is understood that the fiscal agent is responsible for the refund for any exceptions taken as a result of on-site monitoring or audits; however, based upon the SSA agreement, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member agencies where the discrepancy(ies) occurred.

Any additional funds that result from an increase will not require additional signatures. Each member identified below acknowledges accountability for the requirements contained in the provisions and assurances listed in Schedule #2, Parts 2 and 3, as applicable. Each member entity certifies its agreement to participate in this SSA, as stated throughout this grant application.

#	County-District # and Name	Authorized Official Name and Signature	Telephone Number and Email Address	Funding Amount	
Fis	cal Agent				
1.	County-District #	Name	Telephone number		
1.	County-District Name		Email address	Funding amount	
Me	mber Districts				
2.	County-District #	Name	Telephone number		
۷.	County-District Name		Email address	Funding amount	
3.	County-District #	Name	Telephone number	_	
J.	County-District Name		Email address	Funding amount	
4.	County-District #	Name	Telephone number	Funding amount	
¬.	County-District Name		Email address		
5.	County-District #	Name	Telephone number		
J.	County-District Name		Email address	Funding amount	
6.	County-District #	Name	Telephone number		
J.	County-District Name		Email address	Funding amount	
7.	County-District #	Name	Telephone number		
<u>'</u> .	County-District Name		Email address	Funding amount	
, [County-District#	Name	Telephone number		
8.	County-District Name		Email address	Funding amount	

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	unty-district number or vend		Amendment # (or amendments only):	
#	County-District # and Name	Authorized Official Name and Signature	Telephone Number and Email Address	Funding Amount	
Me	mber Districts				
9.	County-District #	Name	Telephone number		
	County-District Name		Email address	Funding amount	
10.	County-District #	Name	Telephone number	F 22	
	County-District Name		Email address	Funding amount	
11.	County-District #	Name	Telephone number		
	County-District Name		Email address	Funding amount	
12.	County-District #	Name	Telephone number	F I'm	
	County-District Name	Email address		Funding amount	
13. County-District #		Name	Telephone number		
	County-District Name		Email address	Funding amount	
14.	County-District #	Name	Telephone number		
	County-District Name	Email address		Funding amount	
15.	County-District #	Name	Telephone number	F "	
	County-District Name		Email address	Funding amount	
16.	County-District #	Name	Telephone number		
	County-District Name		Email address	Funding amount	
17.	County-District #	Name	Telephone number		
	County-District Name		Email address	Funding amount	
18.	County-District #	Name	Telephone number		
	County-District Name		Email address	Funding amount	
9.	County-District #	Name	Telephone number		
	County-District Name			Funding amount	
0.	County-District #	Name	Telephone number		
	County-District Name		Email address	Funding amount	
			Grand total:		

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Schedule #4—Request for Amendment County-district number or vendor ID: 170902 Amendment # (for amendments only): Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the <u>TEA Grant Opportunities</u> page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division Administering a Grant page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

			Α	В	С	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #7: Payroll	6100	\$	S	\$	\$
2.	Schedule #8: Contracted Services	6200	\$	S	S	S
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	S	\$	s
5.	Schedule #11: Capital Outlay	6600	\$	s	S	\$
6.	Total di	rect costs:	\$	S	\$	\$
7.	Indirect c		\$	\$	\$	\$
8.		otal costs:	\$	\$	s	S

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27 000		Schedule #4—Request for	r Amendmen	t (cont.)
County	-district number	or vendor ID: 170902		mendment # (for amendments only):
Part 4:	Amendment Ju	stification		
Line #	Schedule # Being Amended	Description of Change		Reason for Change
1.				
2.	E 144			
3.				
4.				
5.				
6.				
7.			20	

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 170902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial. Conroe Independent School District (ISD) is geographically a large school district with 345 square miles ranging from rural to suburban living areas with a diverse student population. Conroe ISD is the 13th largest district in the state of Texas and the 65th largest school district in the United States. Conroe ISD serves over 65,000 students and is considered to be one of the fastest growing school districts gaining at least 1,500 students per year. The 2017-2018 school year Conroe ISD had a large influx of homeless and unaccompanied youth due to Hurricane Harvey and the ripple effects are being felt still today. Over the last five years, Conroe has fluctuated between 425 – 945 (current February 2018 count) homeless students with an average of 616 homeless students.

EnrollYear -	EE	PK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
2014	3	58	70	54	53	36	49	31	52	36	31	25	36	26	41	601
2015	1	43	67	53	54	44	25	49	50	35	24	22	31	25	29	552
2016	3	49	52	55	53	51	49	40	48	39	26	21	19	13	40	558
2017		38	35	31	43	46	29	31	35	37	15	24	17	13	31	425
2018	2	43	85	75	77	83	61	61	62	71	55	84	86	40	60	945

Approximately 900 homeless students live with their parent or legal guardian while 45 youth are unaccompanied. The unaccompanied youth experience additional complexities which interfere with school success such as locating a safe place to live, ability to get needed food and clothes, and questions regarding how to plan for their future. The at-risk nature of unaccompanied youth requires intense coordination of school and community resources to ensure survival, school completion, and safety. Conroe ISD has documented a need for case management to provide training and support to campus personnel to ensure homeless and unaccompanied youth are effectively and efficiently identified, determine the crisis and on-going needs of the homeless students, prioritize needs and provide referrals to school/community agencies, and provide academic as well as college and career planning.

All St	udents vs. Students Identii	fied as Homeles
Grade	Student Group	Approaches
3	All Students	83.42%
3	Homeless	50.00%
4	All Students	79,09%
	Homeless	60.00%
5	All Students	85.24%
	Homeless	80.77%
6	All Students	82.86%
	Homeless	50.00%
7	All Students	76.49%
ien (Homeless	63.49%
8	All Students	83.19%
	Homeless	64.00%
EOC	All Students	84.16%
HE I AN	Homeless	65.08%

Conroe ISD students identified as homeless demonstrated an average of 20% lower level of mastery on the STAAR 2017 assessments when compared to all students in the district with a maximum span of a 33% difference. The current dropout rate of students identified as homeless in Conroe ISD is 3.7% compared to .5% drop out rate for all secondary Conroe ISD students. Homeless and unaccompanied youth are the only students eligible for Title I services in secondary schools throughout the district. Conroe ISD chooses to serve all secondary students who are at-risk of failing with other funds in lieu of Title I (serving only elementary/intermediate eligible students with Title I). This program approach means that homeless and unaccompanied youth are the only students identified in the calculation of the

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 170902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

completers and dropouts for Title I on the Performance Based Monitoring Systems Analysis (PBMAS). Conroe ISD is committed to ensuring educational success for ALL students. Conroe ISD's motto across the district is "All Means All."

The graduation rate for Conroe ISD is 95.7% while the graduation rate for homeless students is 74.4%. The unique nature of the homeless and unaccompanied youth secondary students require an individualized and targeted approach to ensure successful completion. This need is a priority for Conroe ISD to prevent these identified students from struggling academically and socially, dropping out of school, getting into trouble, and making decisions which can be life altering. The urgency is real and recognized to ensure all Conroe ISD graduates are prepared to be productive citizens.

The attendance rate for Conroe ISD is 96.5% for 2017-2018 school year. The homeless and unaccompanied youth attendance rate is 92.82% for Conroe ISD. The secondary homeless and unaccompanied youth attendance rate is 91.54%. Campuses throughout Conroe ISD are committed to ensuring students are in school. This has been a district initiative that has helped all students while raising the awareness for campus staff to understand and explore individual students to determine how the individual needs of students (living situation, school experience, etc.) can help us ensure that students are provided every opportunity to succeed.

The Social Services Liaison will monitor grades, excessive absences, and or tardiness at progress report card intervals and determine if intervention is warranted. The Social Services Liaison will monitor all homeless students' attendance and follow up with parent and/or campus to determine the cause for the absences. For example, if the lack of attendance is due to a transportation issue, appropriate arrangements will be made to ensure that the student gets to school in a timely manner. If health issues are identified the Social Services Liaison will assist the parent in obtaining the necessary treatment. The Social Services Liaison will also monitor referrals (academic and/or behavioral) received and academic progress. School personnel can make direct referrals to the Social Services Liaison if the student has additional needs. If the student is failing or at risk for failing, the Social Services Liaison will collaborate with school personnel to develop an appropriate intervention plan which could include additional tutoring or credit recovery options to ensure the student is able to graduate in a timely manner.

Due to the rapid growth in homeless students and unaccompanied youth, Conroe ISD has determined it is time to create a professional Social Services Liaison to specifically address the academic, social, emotional, and physical needs of homeless students and unaccompanied youth. Conroe ISD will continue the \$12,000 homeless Title I set aside which will fund 16% Full Time Equivalent (FTE) of the Social Services Liaison position, the grant will fund 42%, and local will fund 42% which equals a 100% position. Conroe ISD is committed to meeting the needs of homeless students and unaccompanied youth.

Conroe ISD has identified areas to improve to ensure we are meeting the educational needs of homeless and unaccompanied youth. We have documented a need to build relationships with homeless and unaccompanied youth. The importance of developing an individual intervention plan to address identified needs by connecting students to inschool resources such as tutorials, credit recovery options, and mentoring to ensure students identified as homeless and unaccompanied youth are provided a path for student success.

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		6—Program	Budget Summan			
Program author	number or vendor ID: 170902	vintanaa Aat	Amend	dment # (for ame	ndments only):	
Every Student	ority: McKinney-Vento Homeless Ass Succeeds Act (42 U.S.C. 11431 et s	seq.)	Subtitle VII-B, reat	itnorized by little	IX, Part A, of the	
Grant period: §	September 1, 2018, to August 31, 20	19	Fund code/share	d services arrang	ement code: 206/29	
Budget Sumn	nary		4			
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #7	Payroll Costs (6100)	6100	\$30,000	\$	\$30,000	
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$	
Schedule #9	Supplies and Materials (6300)	6300	\$2,625	\$	\$2,625	
Schedule #10	Other Operating Costs (6400)	6400	\$3,000	\$	\$3,000	
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$	
. <u> </u>	Total o	direct costs:	\$	\$	\$	
	Percentage% indirect costs	(see note):	N/A	\$	\$	
Grand total of t	oudgeted costs (add all entries in eac	ch column):	\$35,625	\$	\$35,625	
	Shared	Services A	rrangement			
	nts to member districts of shared se ements	rvices	\$	\$	\$	
	Admini	strative Cos	t Calculation			
nter the total	grant amount requested:				\$	
	it on administrative costs established				× .08	
fultiply and round his is the max	\$					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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C	Schedule #7—Payr			M. F.C.					
Co	unty-district number or vendor ID: 170902	Amendme	nt # (for amendn	nents only):					
	Employee Position Title	Estimated # of Positions <100% Grant Funded	Grant Amoun Budgeted						
Ac	ademic/Instructional		, and						
1	Teacher			\$					
2	Educational aide			\$					
3	Tutor								
Pro	gram Management and Administration			\$					
4	Project director			\$					
5	Project coordinator			\$					
6	Teacher facilitator			\$					
7	Teacher supervisor			\$					
8	Secretary/administrative assistant		-	\$					
9	Data entry clerk		-	\$					
10	Grant accountant/bookkeeper			\$					
11									
	illary			\$					
12	Counselor								
13	Social worker								
14	Community liaison/parent coordinator		1	\$ \$30,000					
Εdι	cation Service Center (to be completed by ESC only w	hen ESC is the applica	nt)	,					
<u>15</u>	ESC specialist/consultant			\$					
16	ESC coordinator/manager/supervisor			\$					
17	ESC support staff			\$					
18	ESC other			\$					
19	ESC other	1		\$					
20	ESC other			\$					
	er Employee Positions								
21	Title			\$					
22	Title			\$					
23	Title			\$					
24		Subtotal on	anlaven eneter						
	stitute, Extra-Duty Pay, Benefits Costs	Subtotal ell	nployee costs:	\$					
25	6112 Substitute pay								
26	6119 Professional staff extra-duty pay			\$					
27	6121 Support staff extra-duty pay			\$					
28	6140 Employee benefits			\$					
29	61XX Tuition remission (IHEs only)			\$					
30		1 1 29 1		\$					
-		al substitute, extra-duty, i		\$					
31	Grand total (Subtotal employee costs plus subt	otal substitute, extra-d	uty, benefits costs):	\$					

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y	11	Schedule #8—Professional and Contracted Services (6200)	
Col	unt	y-district number or vendor ID: 170902 Amendmen	nt # (for amendm	ents only):
NO pro	TE vid	Specifying an individual vendor in a grant application does not meet the applications. TEA's approval of such grant applications does not constitute approval of a second constitute.	able requirement sole-source prov	s for sole-source
		Professional and Contracted Services Requiring Specific	Approval	
		Expense Item Description	G	Frant Amount Budgeted
		Rental or lease of buildings, space in buildings, or land		
626	59 —	Specify purpose:		\$
	а.	approval:	pecific	\$
		Professional and Contracted Services		
#		Description of Service and Purpose	G	Frant Amount Budgeted
1				\$
2				\$
3	_			\$
4	<u> </u>			\$
5	_			\$
6	_			\$
7	_			\$
8				\$
9				\$
10	_			\$
11				\$
12				\$
13				\$
14				\$
	b.	Subtotal of professional and contracted services:		\$
	c.	Remaining 6200—Professional and contracted services that do not require specific approval:	е	\$
		(Sum of lines a, b, and c) Gra	and total	\$

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	Schedule #9—Supplies and Materia	ls (6300)	and American Copy
County	y-District Number or Vendor ID: 170902 Ame	ndment number (for an	nendments only):
	Expense Item Description		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:		\$2,625
		Grand total:	\$2,625

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:								

County	y-District Number or Vendor ID: 170902	Amendment number (for a	mendments only):			
	Expense Item Descrip	tion	Grant Amount Budgeted			
6411	Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.					
6412/ 6494	6412/ Educational Field Trip(s). Must be allowable per Program Guidelines and grantee					
	Subtotal other operat	ing costs requiring specific approval:	\$			
	Remaining 6400—Other operating costs that do not require specific approval:					
		Grand total:	\$3,000			

In-state travel for employees does not require specific approval.

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:							

County-Dis	trict Number or Vendor ID: 170902	Amend	lment number (for an	nendments only):
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
6669—Lib	rary Books and Media (capitalized and co			
1-1		N/A	N/A	\$
	mputing Devices, capitalized			
2			\$	\$
3	37 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3		\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8		7.5	\$	\$
9			\$	\$
10			\$	\$
11			\$	\$
	tware, capitalized			
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
18			\$	\$
66XX—Equ	ipment, furniture, or vehicles			
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			S	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
28			S	\$
6XX—Cap	ital expenditures for additions, improver eir value or useful life (not ordinary repa	nents, or modification	ns to capital assets	that materially
29	the state of the s	= manitorianoc		\$
			Grand total:	\$

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	Save Si	SEX.	Sched	ule #1	2—De	mog	raphics	and F	articipa	nts to	Be Serv	ed with	n Grant	t Funds		
Cou	nty-dist	rict nu	nber o	r vend	or ID:	17090	02		7-10-1		Ame	endmen	t#(for	amend	iments o	only):
popu	ulation t cription	to be so of any	erved l data n	by this ot spe	grant cifically	progra / requ	am. If da Jested ti	ata is r hat is i	iot availa mportan	able, er t to unc	nt Fund nter DNA	ls. Ente . Use ti na the	er the dome composite the comp	ata req	uested f	or the
	lent Ca				Numb				entage		Comment					
disa	nomical dvantag	jed		9	42		99.6%	homel	ess ED							
stud				9	45		100% I	nomele	ess							
Students identified homeless with a 5A 135 Crisis Code				14.3% of homeless				1-								
Students identified			29		3.1% of homeless											
home	ents ide eless w Irisis Co	ith a		5	00		52.9% of homeless									
	ndance dified ho ents			٨	IA		92.82% all schools homeless students			Attendance Rate: 91.54% high school home 80.45% homeless Houston Elem. (priority s						
Attendance rate for			N	Α		91.98%)									
Part proje	2: Stuc cted to	lents 1 be ser	o Be : ved un	Serve der th	d With e grant	Grar prog	nt Fund ram.	s. Ente	er the nu	mber o	f studen	ts in ea	ch grac	le, by t	pe of s	chool,
Scho	ol Typ	e: 🗵	Public		Open-	Enrolli	ment Ch	arter		1.0		HYES		1		ver in
			724 - 25		AT 0559		-x	St	udents							
PK	К	1	2	3	4	5	6	7	8	9	10	11	12		Tota	al
45	85	75	77	83	61	61	62	71	55	84	86	40	60	945		

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Schedule #13—Needs Assessment

County-district number or vendor ID: 170902

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment.

Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Public Education Information Management System (PEIMS) department created reports detailing all identified homeless students for the last five years. This information included identified homeless students by campus, cohort, graduation year, withdrawal code, economically disadvantaged, and crisis code for current homeless students to establish a consistent identified need. Reports were analyzed and data used to complete this grant application.

Conroe ISD conducted a survey to assess the needs and deficiencies of homeless and unaccompanied youth in the district to improve academic success. The survey was sent via Survey Monkey to community agencies, counselors, and registrars. Conroe ISD received 100 responses including 94% from school personnel such as school counselors and registrars, 5% from a service provider such as a shelter or homeless coalition, and 1% from another type of agency not previously listed. The questions included rating Conroe ISD on identification and meeting the academic needs of homeless and unaccompanied youth.

The primary recommendations to improve academic success of homeless and unaccompanied youth received through the survey was to provide additional personnel to work closely with homeless and unaccompanied youth and support the homeless students as well as their families, mentoring and tutoring. Respondents overwhelming acknowledged the amount of time, follow up, and additional resources needed to support homeless and unaccompanied youth. Respondents also noted the need for technical assistance for students who have complicated home situations such as unaccompanied youth who are on the path to graduate from high school. The priority of services for these unaccompanied youth requires an efficient and individualized response.

Other factors which could be strengthened were additional training regarding how to identify a homeless and unaccompanied youth. Another areas was how to overcome language barriers to ensure students receive needed services and how to work with families who fear disclosing residency status for fear of deportation. Respondents also felt like they could use additional information regarding what community resources available. Academic needs included access to technology for homeless and unaccompanied students to complete assignments and specialized tutoring to address curricular needs. Parental support and mentors to provide role models for homeless and unaccompanied youth were also mentioned as a need to strengthen services to homeless and unaccompanied youth.

Conroe ISD has continued to struggle to address the dropout rate of secondary students as identified through PBMAS escalated performance levels. Homeless students are the only eligible students eligible for Title I services in secondary schools. Conroe ISD chooses to serve all secondary students who are at-risk of failing with other funds in lieu of Title I (serving only elementary/intermediate eligible students with Title I). This program approach means that homeless and unaccompanied youth are the only students identified in the calculation of the completers and dropouts for Title I on the PBMAS. This targeted student population comes to school with complicated social, emotional, and physical needs. It is critical that these needs are addressed efficiently and individually.

Conroe ISD has a priority school which is designated for improvement required. This elementary school is also the feeder campus for students from local homeless shelters. The Social Services Liaison will work directly with the homeless shelters to ensure students experience a smooth transition enrolling in Conroe ISD schools. The Social Services Liaison will also monitor the homeless students from the shelter to determine if additional academic services are needed as well as monitoring attendance to ensure student success.

The Social Services Liaison will be the district contact for homeless and unaccompanied youth (and their families), school staff, and community agencies. This position will build a support network for homeless and unaccompanied youth. Conroe ISD is committed to all students being successful and the homeless and unaccompanied youth are a top priority. We understand the importance of a strong educational foundation for our homeless and unaccompanied youth.

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Schedule #13—Needs Assessment (cont.) County-district number or vendor ID: 170902 Amendment # (for amendments only): Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. Identified Need **How Implemented Grant Program Would Address** Homeless Dropouts is an area identified for Conroe The complexities of the homeless and unaccompanied ISD to address due to elevated staging in youth population requires intensive, individualized, and Performance Based Monitoring Systems Analysis scaffolded approaches to meet the needs of these (PBMAS) for the past 3 reporting years. Homeless students at-risk of not completing school. It is important 1. students are the only Title I students served at the that the Social Services Liaison support the homeless secondary level in Conroe ISD. student, family (if applicable), and school to identify needed resources. The stable, and at times rapid, growth of homeless A knowledgeable Social Services Liaison to provide the and unaccompanied youth creates a burden on best supports available for this at-risk population. counselors and school staff to address immediate as developing relationships with families and support agencies, and advocating for removing all barriers to a well as on-going needs. 2. smooth transition for homeless and unaccompanied youth. Conroe ISD has experienced a steady increase in Conroe ISD understands the importance of developing economically disadvantaged students in the last 5 positive relationships with parents, community, and across years. These students may be on the verge of being the school district to ensure that economically homeless or unaccompanied youth. disadvantaged students have additional learning 3. opportunities. In 2017-2018, Conroe has 148 students in several The Social Services Liaison will work directly with the homeless shelters in Montgomery County. shelters to ensure homeless students have access to all academic supports throughout Conroe ISD including after/before/weekend tutorials, interventions, etc. 4 Many of the homeless shelters feed into one The Social Services Liaison will prioritize students at elementary, Houston Elementary. Houston Houston Elementary and work directly with the campus to Elementary has been identified as Improvement ensure homeless students receive the needed academic. Required and Priority School. community, and other needed supports. 5.

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			Schodulo #14 Management Dies		
Col	intu district number or word	ne ID: 1	Schedule #14—Management Plan	1 11/1	
COL	County-district number or vendor ID: 170902 Amendment # (for amendments only)				dments only):
Par	t 1: Staff Qualifications. Li	st the t	itles of the primary project personnel and any livery of the program, along with desired qua	/ external consultants	projected to be
req	uested certifications. Respon	nse is l	imited to space provided, front side only. Use	Arial font, no smaller	than 10 point
#	Title		Desired Qualifications, Exper		Men to pont.
1.	Social Services Liaison Homeless and Unaccompanied Youth	Perform casework services to homeless students and unaccompanied youth to resolve personal, emotional, and social problems that interfere with the adjustment to school and educational success. Provide direct support to students and parents, working in conjunction with community agencies, to strengthen the education process.			
2.	Homeless Liaison	Performance Support	rm casework services to pregnant, foster, and country to campuses, students and parents, and co	d homeless students. ommunity agencies to	Provide direct strengthen the
3.	Director of Community Outreach, Dropout Prevention	education process. Ensure students in need receive the identified services. Knowledge of leadership and working with at-risk students. Ability to coordinate needed health, psychological, and academic services to ensure students successfully complete school. Conduct home visits and parent/student consultations to ensure students have diverse options to complete needed credits and follow up regarding student progress. Advocate for identified needs of the student.			
4.	Director of Federal Programs and Grants	Knowledge of leadership, grant compliance, and services available to meet the needs of at-risk students. Ability to summarize data, evaluate effectiveness of a program, and make recommendations to ensure financial investments are used to promote the highest student success.			
5.	Deputy Superintendent	Knowledge of leadership, district needs, and systems available. Excellent creative problem solving and ability to supervise many different roles and responsibilities within the organization.			
Part and	2: Milestones and Timeling projected timelines. Respon	re. Sur ise is li	nmarize the major objectives of the planned mited to space provided, front side only. Use	project, along with def Arial font, no smaller	ined milestones than 10 point.
#	Objective		Milestone	Begin Activity	End Activity
1.	Identify current homeless/unaccompanied youth needs	1. 2. 3. 4. 5.	Create a report for Homeless and UA Youtl Follow up Homeless and UA on campus Determine if students need referrals Check on BOY grades/results Compare BOY to MOY & EOY	n 09/04/2018 09/10/2018 09/10/2018 10/05/2018 01/08/2018	09/17/2018 09/28/2018 09/28/2018 10/12/2018
2.	Prioritize at-risk homeless/unaccompanied youth	1. 2. 3. 4. 5.	Identify at-risk Homeless and UA on campu Follow up at-risk Homeless Determine if students need referrals Set up monitor groups/email to track progre Provide interventions as needed	09/04/2018 09/10/2018 09/10/2018 ess 10/05/2018	06/08/2019 09/17/2018 09/28/2018 09/28/2018 10/12/2018
3.	Monitor current homeless/unaccompanied youth attendance & discipline	1. 2. 3. 4. 5.	Locate admin dashboard Monitor attendance and discipline of H & U. Follow up with students, parents, & campus Refer students to outside agencies if neede Work closely with campuses to track students	09/10/2018 d 10/05/2018	06/08/2019 09/17/2018 09/28/2018 09/28/2018 10/12/2018
4.	Provide training to key stakeholders regarding homeless/unaccompanied youth	Provide overview and updates for counselors 08/01/2018 08/31/2018 Train registrars to recognize needs & process 08/01/2018 08/31/2018 Provide principals and staff with student rights 08/01/2019 07/04/2019			08/31/2018 08/31/2018 07/31/2018
Ĺ	Inless pre-award costs are	spec	ifically approved by TEA, grant funds will s and ending dates of the grant, as specif	be used to pay only	for activities

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Schedule	#14—	Management	Plan	(cont.)	
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County-district number or vendor ID: 170902

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each campus principal and district administrators can monitor attendance and graduation rate through a Conroe ISD data warehouse of information which is summarized for administrators in an easy to read "Dashboard." The dashboard gives the administrator a summary of current information and highlights lagging and leading indicators which may need additional attention such as a high number of students dropping out, a high attendance rate for a particular day, or a list of students failing 2 or more classes. The administrator can click on the number of students failing and see information about each student. This grant will allow Conroe ISD to have a position monitoring homeless students and unaccompanied youth specifically. This direct focus will provide an intensive intervention and advocate to a highly atrisk student population.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you demonstrate a commitment to education for all homeless children and unaccompanied youth? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Conroe ISD has dedicated Title I funds to homeless education (50% paraprofessional) for several years due to stable, and at times rapid, growth of identified homeless students and unaccompanied youth. Our district also provides online trainings and refreshers which are required for all positions in Conroe ISD. A training regarding the facts of homeless students and debunking myths provides all staff with the awareness of this at-risk population. Conroe ISD has agreed to partially fund the Social Services Liaison for Homeless and Unaccompanied Youth due to identified need of providing a support system for homeless students and unaccompanied youth.

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Changes on this page have been confirmed with: Via telephone/fax/email (circle as appropriate)	On this date: By TEA staff person:		

Schedule #15—Project Evaluation County-district number or vendor ID: 170902 Part 1: Evaluation Design List the methods and processes you will use an expense of the processes you will not be a processes you will not be a processes of the processes you will not be a processes of the processes of the processes of the processes of the processes you will not be a processes of the processes you will not be a processes of the processes of the processes you will not be a processes of the processes of

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

			y and the state of
#	Evaluation Method/Process		Associated Indicator of Accomplishment
	Monitor academic progress of	1.	Baseline for 9 week grades for marking period 1 of 2018-2019
1.	all homeless and	2.	Baseline for STAAR, BOY Benchmarks in marking period 1 of 2018-2019
<u> </u>	unaccompanied youth	3.	Improved 9 week grades for marking periods 2-4 of 2018-2019 & EOY
	Monitor discipline and	1.	Baseline discipline incidents for 9 week marking period 1 of 2018-2019
2.	attendance for of all homeless and unaccompanied youth	2.	Decrease in the # of discipline incidents for marking periods 2-4 of 2018-2019
	and anadompanica youn	3.	2019
	Actively monitor and provide	1.	Develop a list of prioritized homeless and unaccompanied youth
3.	interventions for prioritized	2.	Follow up with each prioritized student, family, and campus
	homeless and unaccompanied youth	3.	Determine identified needs and develop goals for the student to track progress
	Document referrals for	1.	Baseline discipline incidents for 9 week marking period 1 of 2018-2019
4.	homeless students to outside agencies	2.	Decrease in the # of discipline incidents for marking periods 2-4 of 2018-2019
		3.	
	Track homeless and	1.	Baseline discipline incidents for 9 week marking period 1 of 2018-2019
5.	unaccompanied youth enrollment trends and provide	2.	Decrease in the # of discipline incidents for marking periods 2-4 of 2018- 2019
	support to campuses	3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Conroe ISD has several systems that can assist in gathering data for this project. Student's grades are in both our Student Information System and are accessible for data queries. Grades for students identified as homeless and unaccompanied youth can be queried and a report can be created to monitor the progress of that student group.

Discipline data is entered directly into a data warehouse. The Social Services Liaison for Homeless and Unaccompanied Youth can create a report of a particular student group or create a prioritized group to track student progress at a more focused level. Attendance can be tracked on a dashboard for administrators which communicates current leading and lagging indicators. Identified student groups can be used to create specialized reports for attendance across the district or limiting the data to a particular campus.

The Social Services Liaison for Homeless and Unaccompanied Youth can create auto generated emails which will which provide updates to the Social Services Liaison regarding grades, discipline, and attendance of a prioritized list of students who are the most at-risk of dropping out of school. If a concern is identified, the Social Services Liaison will follow up with the campus, student, and/or family based on the individual situation.

Identified needs, trends, or updated information can be shared via emails, meetings, or online trainings to important stakeholders including principals, counselors, and registrars.

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County-district number or vend			Amendment # (for amendm	ents only):
Statutory Requirement 1: De:	scribe the servi	ces and program that will	be provided to address the iden	tified needs.
Response is limited to space p	rovided, front si	de only. Use Arial font, no	smaller than 10 point.	
Activity Description	Estimated # to Participate	General Location and Position Responsible for Completing	Documentary Evidence and Position Responsible for Collecting Evidence	Related Need(s) (from Schedule 13)
Identify prospective homeless and unaccompanied youth at- risk of dropping out of school (prioritized students)	40	Social Services Liaison	Student residency questionnaire, needs assessment survey	Homeless and dropout prevention (1)
Identify prospective homeless and unaccompanied youth	620 (average over 5 yrs)	Registrars, Counselors, Social Services Liaison, Administrators	Student residency questionnaire	Identify prospective homeless and unaccompanied youth (2)
Provide contact information and knowledge of available programs for outside agencies to campuses	61 campuses	Social Services Liaison, Counselor	CISD website, Services Directory	Growth in eco dis population (3)
Ensure academic concerns are addressed for students living in homeless shelters	85	Social Services Liaison, Counselors, Administrators	View it grade reports	Number of students in shelters (4)
Specific attention to homeless students who attend an IR school and live in a shelter (prioritized students)	50	Social Services Liaison, Counselors, Administrators	Student residency questionnaire, needs assessment survey, shelter documentation	Shelter and IR Campus priority (5)

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10021		Responses to Statutory Requirements (cont.)
County	-district number or vendor ID: 170902	Amendment # (for amendments only):
Statute	ory Requirement 2a: Identify collabora	itors from other state and local agencies that serve homeless children and
Use Ar	ial font, no smaller than 10 point.	porative activities. Response is limited to space provided, front side only.
	LEA/ESC or Community	
#	Collaborator (Do not list personal	Brief Description of Collaborative Activities
"	names. Only list names of	Brief Description of Conaborative Activities
	departments or organizations)	Desire to the second se
Ex. 1:	National Honor Society at ABC HS	Provides weekend snack packs once per week for elementary students
Ex. 2:	Interfaith Ministries	Provides new blankets for homeless children and provides vouchers for shoes at local stores.
1.	Assistance League	Operation school bell vouchers for school clothes for homeless students.
2.	Lone Start Health Clinic	Medical care, immunizations, and Medicaid services for homeless students.
3.	Montgomery County Women's Shelter	Provide shelter, food, and services to homeless families.
4.	Montgomery County Youth Services	Emergency shelter which also provides counseling for homeless and unaccompanied youth.
5.	Angel Reach	Case management and housing for homeless and unaccompanied youth.
6.	Salvation Army	Provides shelter and food to homeless families.
7.	United Way	Student services and school supplies for homeless youth.
8.	Montgomery County Food Bank	Backpacks with food for the weekend for families in need, food fairs for families in need.
9.	Interfaith	Provides food, clothes, emergency housing, and financial assistance.
10.	Crisis Assistance Center	Provides food, clothes, and financial assistance to low income and homeless families.
11.	Family Promise	Transitional housing program that provides shelter, food, and transportation to homeless families.
12.		
13.		
14.		
15.		

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	NACES WATER CONTROL OF THE PARTY OF THE PART
	ses to Statutory Requirements (cont.)
County-district number or vendor ID: 170902	Amendment # (for amendments only):
only. Use Arial font, no smaller than 10 point.	osed use of funds will facilitate the identification, enrollment, and companied youth. Response is limited to space provided, front side
yourn mis position will also provide additional traini	ontinuous monitoring of homeless students and unaccompanied ng to key stakeholders including registrars, assistant principals, and g with academics, discipline or attendance will receive the needed
	5 4
parents or guardians of nomeless children and the vo	which the applicant will promote the meaningful involvement of buth in the education of their children. Response is limited to space
_provided, front side only. Use Arial font, no smaller th	an 10 point
campuses, and outside agencies that provide addition	anied Youth will build relationships with students, families, nal supports to at-risk students. The Social Services Liaison will to ensure challenges to enrollment, school attendance, and school
success are overcome. This position will also find you needed to ensure school success.	uth resources and determine what other type of assistance is
	T
Statutory Requirement 2d: Describe the extent to whintegrated into the regular education program. Responsible than 10 point.	hich homeless children and unaccompanied youth will be use is limited to space provided, front side only. Use Arial font, no
Conroe ISD's motto is "All Means All." Our district is of experience school success. Homeless students and use committed to ensure these students are given the or	committed to ensuring all students have the opportunity to unaccompanied youth live in a challenging world and Conroe ISD portunity to experience success. The direct connection with a idents and Unaccompanied Youth will demonstrate our se at-risk students.
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Schedule #16—Responses to Statutory Requirements (cont.)

County-district number or vendor ID: 170902

Amendment # (for amendments only):

Statutory Requirement 3a: Describe the process for the development and preparation of the LEA's plan for coordinating services for eligible homeless children and unaccompanied youth using Title I, Part A reservations/set-asides. In the chart, include the actual set-aside for 2016–2017 and the planned set-aside for 2017–2018. For applicants applying as a SSA, provide set-asides for each LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Conroe ISD evaluates all existing Title I programs to ensure funds are supporting effective programs. The Title I homeless set aside was \$9,395 in 2015-2016 with a 40% FTE paraprofessional. The homeless paraprofessional was not able to effectively identify homeless students and provide connections to the needed resources with a 40% FTE so based on administrative feedback, Conroe increased the Title I set aside for homeless to a 50% FTE paraprofessional.

	Reservation/Set- Aside Amount	Use/Activities
Actual Set-Aside for 2016–2017	\$12,000	Paraprofessional working 50% FTE to identify homeless students, ensure homeless students have access to academic supports available in school, and provide referrals to outside agencies if needed.
Planned Set-Aside for 2017–2018	\$12,000	Paraprofessional working 50% FTE to identify homeless students, ensure homeless students have access to academic supports available in school, and provide referrals to outside agencies if needed.

Statutory Requirement 3b: How does the LEA determine its reservation/set-aside amount, how does the LEA assist staff in understanding the LEA's policy/procedure to support homeless students using these funds, and how does the LEA address the needs of homeless students in the Campus Improvement Plan? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Due to the rapid growth in homeless students and unaccompanied youth, Conroe ISD has determined it is necessary to create a professional Social Services Liaison to specifically address the academic, social, emotional, and physical needs of homeless students and unaccompanied youth. Conroe ISD will continue the \$12,000 homeless set aside which will fund 16% FTE of the Social Services Liaison position, the grant will fund 42%, and local will fund 42% which equals a 100% position. Conroe ISD is committed to effectively and efficiently meeting the needs of homeless students and unaccompanied youth.

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exas Education Agency	Standard Application System (Sa
Schedule #16—Responses to Statutory Requ	irements (cont.)
County-district number or vendor ID: 170902	Amendment # (for amendments only):
Statutory Requirement 4: Indicate if the applicant has current policies and date. Response is limited to space provided, front side only. Use Arial font, n	procedures and their applicable revision
Required Policies and Procedures	Current Policy/Procedur (Indicate Yes or No)
School Selection: Each homeless child and unaccompanied youth has a rig at his or her school of origin or to attend any school that serves students who attendance area in which the child or unaccompanied youth is living. State la permits homeless children and youth to attend any school district in Texas (7 25.001(5)).	live in the Yes
Enrollment: Homeless children and unaccompanied youth must be enrolled immediately and may not be denied or delayed enrollment due to the lack of documentation normally required for enrollment.	any Yes
Transportation: Shall be provided to and from the school of origin for a homor unaccompanied youth, when requested by the parent, guardian, or unaccoyouth.	neless child ompanied Yes
Services: Homeless children and unaccompanied youth must receive service comparable to services offered to other students.	es Yes
Disputes: If a dispute arises over eligibility, school selections, or enrollment; homeless child or unaccompanied youth shall be the school in which the paraguardian or unaccompanied youth seeks enrollment pending resolution of the Do you have a Dispute Resolution Policy?	ent,
Free meals: Homeless children and unaccompanied youth are categorically free meals from the date of enrollment.	eligible for Yes
Title I: Homeless children and unaccompanied youth are categorically eligible coordinated services, regardless of what school they attend.	e for Title I Yes
Training: Liaisons conduct professional development to improve identificatio awareness, and capacity to respond to the specific needs of homeless studer unaccompanied to youth to the following LEA and school staff at least once a assistant superintendents, principals, assistant principals, federal program administrators, registrars, school secretaries, school counselors, school social bus drivers, cafeteria workers, school nurses and teachers.	nts and i year: Yes
Coordination: Liaisons shall coordinate and provide referrals to medical, hou and private service providers; to support the education of homeless and unach homeless youth.	using, public ecompanied Yes
Pre-School: Homeless children have access to enrollment in LEA-based prekindergarten programs in accordance with TEC 29.153.	Yes

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Transition to Higher Education: Liaisons shall coordinate individualized academic counseling services to prepare unaccompanied youth for college and career; including

but not limited to, providing verification of their independent status for post-secondary applications; college visits; financial aid; on-campus support services; etc.

Yes

County-district number or vendor ID: 170902

Amendment # (for amendments only):

TEA Program Requirement 1: Describe the process or procedures that are utilized to identify and/or enroll homeless students and unaccompanied youth who: (a) are entering and/or returning to their schools from summer or holiday break, (b) become homeless after the school year has started, (c) are not currently enrolled or attending school, and (d) are eligible for early childhood and/or prekindergarten programs. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Info Snap is Conroe ISD's online enrollment system which parents provide information about the student and student needs, contact information, etc. This information system gathers data from parents in both English and Spanish. This data generator provides instant access to information inputted into the system. Currently, the 50% paraprofessional can follow up on the new homeless or unaccompanied youth or returning students to check on student status. There are a few indicator questions on the enrollment paperwork that will flag a follow up for a student to determine if a student is homeless or unaccompanied.

Each campus has a poster (in English and Spanish) provided by the Texas Homeless Education Office displayed notifying students and parents of the rights for homeless students including contact information for the Homeless Liaison. The Homeless Liaison provides training and updates to campus registrars and counselors prior to the beginning of school to ensure the key contacts understand homeless and unaccompanied youth's legal rights regarding school registration, look fors, and when to seek assistance.

Campus personnel such as school counselors, administrators, teachers or registrars may become aware of a student's change in residency status when they request alternate transportation arrangements or update their address. If a student becomes homeless while already enrolled in a Conroe ISD campus the family or campus personnel would complete a student residency questionnaire that would be submitted to the Homeless Liaison for follow up. Families may also be identified if they indicate homeless on a free and reduced lunch application or an application for prekindergarten. Shelters in our community provide their residents with a certification of homelessness that families present at enrollment for identification as well.

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exas Education Agency	Standard Application System (SAS)		
Schedule #17—Responses to TEA	Program Requirements (cont.)		
County-district number or vendor ID: 170902	Amendment # (for amendments only):		
TEA Program Requirement 2: Describe the training and profidentification, enrollment, and increased capacity to respond to unaccompanied youth, including for: (a) administrative, instruction community collaborators. Response is limited to space provide	essional development that are in place to assist with the the specific educational needs of homeless children and tional, and support staff; and (b) service providers and/or ed, front side only. Use Arial font, no smaller than 10 point.		
Currently, Conroe ISD's Homeless Liaison provides training ar the beginning of school to ensure the key contacts understand regarding school registration, look fors, and when to seek assis	homeless and unaccompanied youth's legal rights		
Safe Schools is an online training requirement for all Conroe IS modules related to many different training requirements. For elementes students, legal requirements, and who to contact if a homeless or an unaccompanied youth.	example, one module addresses the characteristics of		
Conroe ISD has been a partner with Montgomery County Hom the organization on a regular basis. Many of the participants in (listed on schedule 16), homeless shelters, crisis agencies, etc share observations, trends, resources and knowledge, etc. acr	the coalition are Conroe ISD's Community Collaborators. This group of agencies meet together once a month to		
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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 170902

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how early interventions and ongoing progress monitoring will be implemented to address the academic needs of homeless children and youth. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

With the benefit of this Homeless Children and Youth Grant, Conroe ISD will have a professional Social Service Liaison who will focus solely on homeless students and unaccompanied youth. The Social Services Liaison will use the administrator dashboard, school contacts such as registrars/counselors/teachers/administrators and community agencies such as homeless and crisis shelters to prioritize students in need of additional assistance and provide a timely response. The Social Services Liaison will track academic, attendance, and discipline data for the homeless students and unaccompanied youth with particular attention to "prioritized students" who are more at-risk of academic failure.

One unique characteristic of homeless and unaccompanied youth that Conroe ISD has documented are immigrant students (new to the country) who qualify as English Language Learners (ELL). The limited language, in addition to being identified as homeless and unaccompanied, requires Conroe ISD to address the learning needs of these students differently. The ELL homeless and unaccompanied youth work closely with the ELL Committee to ensure the ELL and homeless/unaccompanied student has access to all learning resources.

Special education case managers collaborate with other student services needed such as homeless and unaccompanied youth, and/or English Language Learners. For example, special education students who are in need of shelter, transportation, or other services will contact the Social Services Liaison.

The unique nature of the homeless and unaccompanied youth secondary students require an individualized and targeted approach to ensure successful completion. This need is a priority for Conroe ISD to prevent these identified students from struggling academically and socially, dropping out of school, getting into trouble, and making decisions which can be life altering. The urgency is real and recognized to ensure all Conroe ISD graduates are prepared to be productive citizens.

Campuses throughout Conroe ISD are committed to ensuring students are in school. Attendance has been a district initiative that has helped all students while raising the awareness for campus staff to understand and explore individual students to determine how the individual needs of students (living situation, school experience, etc.) can help us ensure that students are provided every opportunity to succeed.

The Social Services Liaison will meet with the student and/or family to complete a needs assessment and determine an intervention plan with incremental follow ups. Interventions could include, but not limited to, tutoring, attendance contracts, discipline intervention plan and referrals to community agencies. Advanced placement and dual credit planning is included in the individualized plan. Graduating students would be provided assistance in exploring post-secondary options, applying for college and completing FAFSA. Working closely with the counselor, they will develop graduating plans including credit recovery options. The Social Services Liaison will collaborate with teachers to develop interventions and goals to ensure academic success within the classroom. They may also work with extracurricular sponsors to ensure the student is able to participate.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 170902

Amendment # (for amendments only):

TEA Program Requirement 4: Describe the procedures in place to review, monitor, and implement academic support services to ensure secondary homeless students are on track for grade-level promotion, graduation, and college and career readiness. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. Currently, the Homeless Paraprofessional helps homeless students and unaccompanied youth connect with secondary school counselors to ensure students are aware of what college and career options are available, where, and how to apply. With the benefit of this grant, Conroe ISD will hire a professional Social Services Liaison who will assist students in completing college and career applications, conduct interest inventories, and connect homeless students and unaccompanied youth to agencies who offer support for secondary students who are ready and willing to pave a path of success. Conroe ISD has documented success stories of homeless and unaccompanied youth who have overcome a very difficult path to create a new ending for themselves.

Currently assistant principals monitor all students' attendance and implement interventions. Conroe ISD has a Truancy Prevention Measures and Behavior Improvement Plan which is completed by the administration prior to considering truancy XRION. This form includes multiple campus based interventions such as attendance contracts, parent conferences, counseling referrals, consideration for credit recovery, home visit, and referrals to mentoring and/or tutorials. This document summarizes the campus approach to providing support for the student who is experiencing excessive absences. The Attendance Specialist reviews the document and follows up with the student and/or the campus prior to truancy actions. If the student is identified as special education or ELL, those committees are notified of the referral for additional assistance from the campus and representatives from all necessary stakeholders are active in the planning. Early intervention with the students before they get to the point of potentially losing credits is crucial to keeping these students engaged and successful.

The unique nature of the homeless and unaccompanied youth secondary students require an individualized and targeted approach to ensure successful completion. This need is a priority for Conroe ISD to prevent these identified students from struggling academically and socially, dropping out of school, getting into trouble, and making decisions which can be life altering. The urgency is real and recognized to ensure all Conroe ISD graduates are prepared to be productive citizens.

Campuses throughout Conroe ISD are committed to ensuring students are in school. Attendance has been a district initiative that has helped all students while raising the awareness for campus staff to understand and explore individual students to determine how the individual needs of students (living situation, school experience, etc.) can help us ensure that students are provided every opportunity to succeed.

The Social Services Liaison will meet with the student and/or family to complete a needs assessment and determine an intervention plan with incremental follow ups. Interventions could include, but not limited to, tutoring, attendance contracts, discipline intervention plan and referrals to community agencies. Advanced placement and dual credit planning is included in the individualized plan. Graduating students would be provided assistance in exploring post-secondary options, applying for college and completing FAFSA. Each secondary student (grades 8-12) meets annually with the school counselor to determine an individual graduation plan, track student progress, and develop strategies to accelerate credit interventions if needed. Working closely with the counselor, they will develop graduating plans including credit recovery options. The Social Services Liaison will collaborate with teachers to develop interventions and goals to ensure academic success within the classroom. They may also work with extracurricular sponsors to ensure the student is able to participate. Career and Technology course options are explored with the school counselor. The campus will work directly with the Social Services Liaison to ensure that all enrollment barriers are removed to ensure student success

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	Schedule #18—Equitable Access and Participation			
	County-District Number or Vendor ID: 170902 Amendment number (for amendments only): No Barriers			
#		Students		1
	The applicant converse that we have a solution of the solution		Teachers	Others
000	participation for any groups			Con
Barrie	er: Gender-Specific Bias			·
#	Strategies for Gender-Specific Bias	Students	Teachers	Others
A01	Expand opportunities for historically underrepresented groups to fully participate			
A02	Provide staff development on eliminating gender bias			
A03	Ensure strategies and materials used with students do not promote gender bias			
A04	Develop and implement a plan to eliminate existing discrimination and effects of past discrimination on the basis of gender	the 🔲		
A05	Ensure compliance with the requirements in Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of gender			
A06	Ensure students and parents are fully informed of their rights and responsibilities with regard to participation in the program			
A99	Other (specify)			
Barrie	r: Cultural, Linguistic, or Economic Diversity	<u> </u>		- -
#	Strategies for Cultural, Linguistic, or Economic Diversity	Students	Teachers	Others
B01	Provide program information/materials in home language			
B02	Provide interpreter/translator at program activities			
B03	Increase awareness and appreciation of cultural and linguistic diversity through a variety of activities, publications, etc.			
B04	Communicate to students, teachers, and other program beneficiaries at appreciation of students' and families' linguistic and cultural background	ds 🗆		
B05	Develop/maintain community involvement/participation in program activities			
B06	Provide staff development on effective teaching strategies for diverse populations			
B07	Ensure staff development is sensitive to cultural and linguistic difference and communicates an appreciation for diversity	es 🗆		
B08	Seek technical assistance from education service center, technical assistance center, Title I, Part A school support team, or other provider			
B09	Provide parenting training			
B10	Provide a parent/family center			
B11	Involve parents from a variety of backgrounds in decision making			
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Coup	Schedule #18—Equitable Access and Participation			原告と
	ty-District Number or Vendor ID: 170902 Amendmen er: Cultural, Linguistic, or Economic Diversity (cont.)	t number (for	amendments	only):
#		T		T
	Strategies for Cultural, Linguistic, or Economic Diversity Offer "flexible" opportunities for parent involvement including home	Students	Teachers	Others
B12	the school			
B13	Provide child care for parents participating in school activities			
B14	Acknowledge and include family members' diverse skills, talents, and knowledge in school activities			
B15	Provide adult education, including high school equivalency (HSE) and/or ESL classes, or family literacy program			
B16	Offer computer literacy courses for parents and other program beneficiaries			
B17	Conduct an outreach program for traditionally "hard to reach" parents			
B18	Coordinate with community centers/programs			
B19	Seek collaboration/assistance from business, industry, or institutions of higher education			
B20	Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of race, national origin, and color			
B21	Ensure compliance with the requirements in Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, national origin, and color			
B22	Ensure students, teachers, and other program beneficiaries are informed of their rights and responsibilities with regard to participation in the program			
B23	Provide mediation training on a regular basis to assist in resolving disputes and complaints			
B99	Other (specify)			
Barrier	: Gang-Related Activities			
#	Strategies for Gang-Related Activities	Students	Teachers	Others
C01	Provide early intervention			
C02	Provide counseling			$\overline{}$
C03	Conduct home visits by staff			$\overline{\Box}$
C04	Provide flexibility in scheduling activities			
C05	Recruit volunteers to assist in promoting gang-free communities		- -	
	Provide mentor program			
C07	Provide before/after school recreational, instructional, cultural, or artistic programs/activities			

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Baye	Schedule #18—Equitable Acces	ss and Participatio	n (cont.)	M. Pakinii	沙堤 3	
	County-District Number or Vendor ID: 170902 Amendment number (for amendments only):					
-	er: Gang-Related Activities (cont.)	<u> </u>				
#	Strategies for Gang-Related Activiti	ies	Students	Teachers	Others	
C08	Provide community service programs/activities					
C09	Conduct parent/teacher conferences					
C10	Strengthen school/parent compacts					
C11	Establish collaborations with law enforcement agencies	S				
C12	Provide conflict resolution/peer mediation strategies/pro					
C13	Seek collaboration/assistance from business, industry, higher education					
C14	Provide training/information to teachers, school staff, a with gang-related issues	nd parents to deal				
C99	Other (specify)					
	er: Drug-Related Activities					
#	Strategies for Drug-Related Activitie	es	Students	Teachers	Others	
D01	Provide early identification/intervention					
D02	Provide counseling				ū	
D03						
D04	Recruit volunteers to assist in promoting drug-free schools and communities					
D05	Provide mentor program					
D06	Provide before/after school recreational, instructional, cultural, or artistic programs/activities					
D07	Provide community service programs/activities					
D08	Provide comprehensive health education programs					
D09	Conduct parent/teacher conferences					
D10	Establish school/parent compacts					
D11	Develop/maintain community collaborations	٠				
D12	Provide conflict resolution/peer mediation strategies/pro	grams				
D13	Seek collaboration/assistance from business, industry, of higher education	or institutions of				
D14	Provide training/information to teachers, school staff, and parents to deal					
D99						
Barrie	r: Visual Impairments	+				
#						
E01			П			
E02						
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	Schedule #18—Equitable Acces	s and Participatio	n (cont.)		i della de
Coun	y-District Number or Vendor ID: 170902	Amendment	number (for	amendments	only):
	er: Visual Impairments				and a Made Hands
#	Strategies for Visual Impairments	4	Students	Teachers	Others
E03	Provide program materials/information in large type				
E04	Provide program materials/information in digital/audio fo				
E05	Provide staff development on effective teaching strategi impairment	es for visual			
E06	Provide training for parents				
E07	Format materials/information published on the internet for accessibility	or ADA			
E99	Other (specify)	•			
Barrie	r: Hearing Impairments				
#	Strategies for Hearing Impairments			,	
F01	Provide early identification and intervention				
F02	Provide interpreters at program activities				
F03	Provide captioned video material	•			
F04	Provide program materials and information in visual form	nat			
F05	Use communication technology, such as TDD/relay	-			
F06	Provide staff development on effective teaching strategic impairment	es for hearing			
F07	Provide training for parents				
F99	Other (specify)				
Barrie	r: Learning Disabilities				
#	Strategies for Learning Disabilities		Students	Teachers	Others
G01	Provide early identification and intervention				
G02	Expand tutorial/mentor programs				
G03	Provide staff development in identification practices and teaching strategies	effective			
G04	Provide training for parents in early identification and inte	rvention			
G99	Other (specify)	-			
Barrie	: Other Physical Disabilities or Constraints				
#	Strategies for Other Physical Disabilities or Co	nstraints	Students	Teachers	Others
H01	Develop and implement a plan to achieve full participatio with other physical disabilities or constraints	n by students			
H02	Provide staff development on effective teaching strategie	S			
H03	Provide training for parents				
H99	Other (specify)				
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1000	Schedule #18—Equitable Access and Particip	pation (cont.)	o hearth				
County-District Number or Vendor ID: 170902 Amendment number (for amendments only):							
Barrie	er: Inaccessible Physical Structures						
#	Strategies for Inaccessible Physical Structures	Students	Teachers	Others			
J01	Develop and implement a plan to achieve full participation by students with other physical disabilities/constraints						
J02	Ensure all physical structures are accessible						
J99	Other (specify)						
Barrie	er: Absenteeism/Truancy						
#	Strategies for Absenteeism/Truancy	Students	Teachers	Others			
K01	Provide early identification/intervention						
K02	Develop and implement a truancy intervention plan						
K03	Conduct home visits by staff						
K04	Recruit volunteers to assist in promoting school attendance						
K05	Provide mentor program						
K06	Provide before/after school recreational or educational activities						
K07	Conduct parent/teacher conferences						
K08	Strengthen school/parent compacts						
K09	Develop/maintain community collaborations						
K10	Coordinate with health and social services agencies						
K11	Coordinate with the juvenile justice system			П			
K12	Seek collaboration/assistance from business, industry, or institutions of higher education						
K99	Other (specify)						
Barrie	r: High Mobility Rates						
#	Strategies for High Mobility Rates	Students	Teachers	Others			
L01	Coordinate with social services agencies						
L02	Establish collaborations with parents of highly mobile families						
L03	Establish/maintain timely record transfer system			$\overline{}$			
L99	Other (specify)						
Barrier	: Lack of Support from Parents						
#	Strategies for Lack of Support from Parents	Students	Teachers	Others			
M01	Develop and implement a plan to increase support from parents						
M02	Conduct home visits by staff						
			_				

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	ty-District Number or Vendor ID: 170902 Amendmen	t number (for	amendments	only):			
_	er: Lack of Support from Parents (cont.)						
#	Strategies for Lack of Support from Parents		Teachers	Others			
M03	Recruit volunteers to actively participate in school activities						
M04	Conduct parent/teacher conferences						
M05	Establish school/parent compacts						
M06	Provide parenting training						
M07	Provide a parent/family center						
M08	Provide program materials/information in home language						
M09	Involve parents from a variety of backgrounds in school decision making						
M10	Offer "flexible" opportunities for involvement, including home learning activities and other activities that don't require coming to school						
M11	Provide child care for parents participating in school activities						
M12	Acknowledge and include family members' diverse skills, talents, and knowledge in school activities						
M13	Provide adult education, including HSE and/or ESL classes, or family literacy program						
M14	Conduct an outreach program for traditionally "hard to reach" parents						
M15	Facilitate school health advisory councils four times a year						
M99	1						
Barrie	Barrier: Shortage of Qualified Personnel						
#	Strategies for Shortage of Qualified Personnel	Students	Teachers	Others			
N01	Develop and implement a plan to recruit and retain qualified personnel						
N02	Recruit and retain personnel from a variety of racial, ethnic, and language minority groups						
N03	Provide mentor program for new personnel						
N04	Provide intern program for new personnel						
N05	Provide an induction program for new personnel						
N06	Provide professional development in a variety of formats for personnel						
N07	Collaborate with colleges/universities with teacher preparation programs						
N99	Other (specify)						
3arrie:	: Lack of Knowledge Regarding Program Benefits						
#	Strategies for Lack of Knowledge Regarding Program Benefits	Students	Teachers	Others			
P01	Develop and implement a plan to inform program beneficiaries of program activities and benefits						
P02	Publish newsletter/brochures to inform program beneficiaries of activities and benefits						

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Carr	Schedule #18—Equitable Access an	nd Participatio	n (cont.)		CONDENS.
	nty-District Number or Vendor ID: 170902	Amendment	number (for	amendments	only):
#	rier: Lack of Knowledge Regarding Program Benefits (cont.				
_	Strategies for Lack of Knowledge Regarding Program	m Benefits	Students	Teachers	Others
P03	appropriate electronic media about program activities/benef	its			
P99	Other (specify)				
	ier: Lack of Transportation to Program Activities		War and the second		
#	Strategies for Lack of Transportation		Students	Teachers	Others
Q01	activities				
Q02	activities and other activities that don't require coming to set	nool			
Q03		neighborhood			
Q99	Other (specify)		П		
Barri	er: Other Barriers		-		ш
#	Strategies for Other Barriers		Students	Teachers	Others
Z 99	Other barrier			_	O LII CI O
	Other strategy				
Z99	Other barrier			_	
	Other strategy				
Z99	Other barrier			_	
	Other strategy				
Z99	Other barrier Other strategy				
	Other barrier				Ц
Z99	Other strategy		П		
_	Other barrier				
Z99	Other strategy				
_	Other barrier				
299	Other strategy				
	Other barrier	-			
299	Other strategy				
	Other barrier				
99	Other strategy				
200	Other barrier				_
99	Other strategy				
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